

Part – A

AQAR for the year

2015-16

1. Details of the Institution

1.1 Name of the Institution

Government Degree College for Women Baramulla

1.2 Address Line 1

Baramulla, Kashmir (J&K) India

Address Line 2

Opposite Fire Station, Baramulla

City/Town

Baramulla

State

Jammu and Kashmir

Pin Code

193101

Institution e-mail address

wcbaramulla@gmail.com

Contact Nos.

01952-234985

Name of the Head of the Institution:

Prof. (Dr.) Parveen Pandith

Tel. No. with STD Code:

01952-234985

Mobile:

9419012022

Name of the IQAC Co-ordinator:

Showkat Ahmad Monga

Mobile:

9419541818

IQAC e-mail address:

iqac.wcbla@gmail.com

1.3 NAAC Track ID (For ex. MHCON 18879)

OR

1.4 NAAC Executive Committee No. & Date:

EC/50/A&A/02; Dated: 30.09.2009

1.5 Website address:

www.wcbramulla.com

Web-link of the AQAR:

<http://wcbramulla.com/wp-content/uploads/2018/07/AQAR-2015-16.pdf>

For ex. <http://www.ladykeanecollege.edu.in/AQAR2012-13.doc>

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	B	2.68	2009	Sep 30 th 2009 to Sep 29 th 2014
2	2 nd Cycle				
3	3 rd Cycle				
4	4 th Cycle				

1.7 Date of Establishment of IQAC: DD/MM/YYYY

10-03-2010

1.8 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((for example AQAR 2010-11 submitted to NAAC on 12-10-2011)

- i. AQAR 2013-14 submitted to NAAC on (30/07/2018)
- ii. AQAR 2014-15 submitted to NAAC on (30/07/2018)

1.9 Institutional Status

University State Central Deemed Private

Affiliated College Yes No

Constituent College Yes No

Autonomous college of UGC Yes No

Regulatory Agency approved Institution Yes No

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education Men Women

Urban Rural Tribal

Financial Status Grant-in-aid UGC 2(f) UGC 12B

Grant-in-aid + Self Financing Totally Self-financing

1.10 Type of Faculty/Programme

Arts Science Commerce Law PEI (PhysEdu)

TEI (Edu) Engineering Health Science Management

Others (Specify)

1.11 Name of the Affiliating University (*for the Colleges*)

1.12 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc: **No**

Autonomy by State/Central Govt. / University

University with Potential for Excellence UGC-CPE

DST Star Scheme UGC-CE

UGC-Special Assistance Programme DST-FIST

UGC-Innovative PG programmes Any other (*Specify*)

UGC-COP Programmes

2. IQAC Composition and Activities

2.1 No. of Teachers	06
2.2 No. of Administrative/Technical staff	01
2.3 No. of students	07
2.4 No. of Management representatives	Nil
2.5 No. of Alumni	10
2.6 No. of any other stakeholder and Community representatives	02
2.7 No. of Employers/ Industrialists	01
2.8 No. of other External Experts	02
2.9 Total No. of members	29

2.10 No. of IQAC meetings held

2.11 No. of meetings with various stakeholders: Faculty

Non-Teaching Staff Students Alumni Others

2.12 Has IQAC received any funding from UGC during the year? Yes No

If yes, mention the amount

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos. International National State Institution Level

(ii) Themes

- Reflection of Women Issues in Urdu short stories (National Seminar)
- Science and Technology innovations in Education

2.14 Significant Activities and contributions made by IQAC

- IQAC assisted the students in their academic activities by providing updated study material.
- IQAC sought regular feedback from all stakeholders about the teaching learning process.
- IQAC facilitated the conduct of free coaching for competitive exams.
- IQAC assisted students through various Students Support Services viz., Placement through UDDAN, Financial assistance from various agencies, extension and remedial lectures.

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year.

Annexure 1

2.15 Whether the AQAR was placed in statutory body Yes No

Management

Syndicate

Any other body

IQAC/Staff

Provide the details of the action taken

Part – B

Criterion – I

1. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added/Career Oriented programmes
Ph.D				
PG				
UG	04			
PG Diploma				
Advanced Diploma (Add-on Courses)	03		03	
Diploma (Add-on Courses)	03		03	
Certificate (Add-on Courses)	03		03	
Total	13		09	

Interdisciplinary				
Innovative				

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option/Open options

The affiliating University has introduced semester pattern of examination w.e.f.session 2015. Annual examination system is still applicable to B.G 3rd year students.

(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	01
Trimester	-
Annual	02

1.3 Feedback from stakeholders Alumni Parents Employers Students
(On all aspects)

Mode of feedback: Online Manual Co-operating schools (for PEI) Adopted School

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

Yes, regular syllabi revision/update meetings are conducted by the affiliating university where selected faculty members from the institution participate.

1.5 Any new Department/Centre introduced during the year. If yes, give details.

Approval for five new courses viz., **Public Administration, Home Science, Banking Law and practice, Web Designing and Fashion Technology** is asked from the Department of Higher Education.

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
11	06	05		

2.2 No. of permanent faculty with Ph.D.

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
6	42	5	-	1	-	1	1	13	43

2.4 No. of Guest and Visiting faculty and Temporary faculty

-	-	43
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2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	--	04	--
Presented papers	01	03	--
Resource Persons	--	--	--

2.6 Innovative processes adopted by the institution in Teaching and Learning:

- Access to smart classrooms.
- Team Learning, Project Work.
- Introduction of multimedia projectors and multimedia boards.

2.7 Total No. of actual teaching days during this academic year

220

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

The college is affiliated with the University of Kashmir. It implements reforms initiated by the affiliating university from time to time.

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development

03

as member of Board of Study/Faculty/Curriculum Development workshop

2.10 Average percentage of attendance of students

80%

2.11 Course/Programme wise distribution of pass percentage:

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
BA., BSC, B.COM, BCA 1 st Semester	810					58
BA., BSC, B.COM, BCA 2 nd year	609					83
BA., BSC, B.COM, BCA 3 rd year	680					75.2

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

- IQAC provides study material to students
- IQAC monitors and assesses feedback regularly sought from stakeholders, including students.
- IQAC constantly assesses the impact of innovations employed in teaching-learning process.
- IQAC organises guest lectures, seminars, conferences.

2.13 Initiatives undertaken towards faculty development

Faculty / Staff Development Programmes	Number of faculty benefitted
Refresher courses	02
UGC – Faculty Improvement Programme	01
HRD programmes	
Orientation programmes	01
Faculty exchange programme	
Staff training conducted by the university	
Staff training conducted by other institutions	
Summer / Winter schools, Workshops, etc.	03
Others	

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	05	05	--	03
Technical Staff	03	-	--	02

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

The IQAC guides and sensitizes the faculty members interested in pursuance of research. Research oriented Projects in various subjects like BCA, Commerce are allotted to the concerned students.

3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number				
Outlay in Rs. Lakhs				

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number				
Outlay in Rs. Lakhs				

3.4 Details on research publications

	International	National	Others
Peer Review Journals	06	02	
Non-Peer Review Journals			
e-Journals			
Conference proceedings			

3.5 Details on Impact factor of publications:

Range Average h-index Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects				
Minor Projects				
Interdisciplinary Projects				
Industry sponsored				
Projects sponsored by the University/ College				
Students research projects				
Any other(Specify)				
Total				

3.7 No. of books published i) With ISBN No. Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP CAS DST-FIST
 DPE DBT Scheme/funds

3.9 For colleges
 Autonomy CPE DBT Star Scheme
 INSPIRE CE Any Other (specify)

3.10 Revenue generated through consultancy

3.11

Level	International	National	State	University	College
Number					
Sponsoring agencies					

No. of conferences organized by Institution

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International National Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs:

From funding agency From Management of University/College

Total

Type of Patent		Number
National	Applied	
	Granted	
International	Applied	
	Granted	

3.16 No. of patents received this

Commercialised	Applied	
	Granted	

 year

3.17 No. of research awards/recognitions received by faculty and research fellows of the institute in the year

Total	International	National	State	University	Dist	College

3.18 No. of faculty from the Institution who are Ph. D. Guides
 and students registered under them

3.19 No. of Ph.D. awarded by faculty from the Institution

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF SRF Project Fellows Any other

3.21 No. of students Participated in NSS events:

University level State level

National level International level

3.22 No. of students participated in NCC events:

University level State level

National level International level

3.23 No. of Awards won in NSS:

University level State level

National level International level

3.24 No. of Awards won in NCC:

University level State level

National level International level

3.25 No. of Extension activities organized

University forum College forum

NCC NSS Any other

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- The institution organized a Health Awareness Drive in the adjoining areas of the institution.
- The institution sensitized the students and community about cleanliness under *SwachhAbhiyaan*.

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	18297.94 m²			18297.94 m²
Class rooms	20			20
Laboratories	13			13
Seminar Halls	01			01
No. of important equipments purchased (≥ 1-0 lakh) during the current year.				
Value of the equipment purchased during the year (Rs. in Lakhs)				INR 4.80 lakhs
Others				

4.2 Computerization of administration and library

- The Central Library of the college is made semi automatized.
- An e-resource centre established in the Central Library Block.
- Efforts are made to introduce biometrics in administration.

4.3 Library services:

	Existing	Newly added	Total
--	----------	-------------	-------

	No.	Value	No.	Value	No.	Value
Text Books	19795		245		20040	
Reference Books	7000				7000	
e-Books	nil		nil		nil	
Journals						
e-Journals						
Digital Database	22392					
CD & Video	nil		nil		nil	
Others (specify)	nil		nil		nil	

4.4 Technology upgradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	105	02	03	01	01	01	-	-
Added	11	-	-	-	-	-	-	-
Total	116	02	03	01	01	01	-	-

4.5 Computer, Internet access, training to teachers and students and any other programme for technology Upgradation (Networking, e-Governance etc.)

- Browsing centre with internet facility made available to teachers and students for preparation of study material.
- Three Weeks Training Program in Computers was imparted to the non-teaching staff to equip them with working knowledge of computers.
- Networking of the Central Library Block.

4.6 Amount spent on maintenance in lakhs:

i) ICT	INR 13.75
ii) Campus Infrastructure and facilities	INR 107.14
iii) Equipments	INR 4.80
iv) Others	-
Total:	INR 125.69

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

- IQAC established task force to report about student's grievances and to disseminate information about Student Support Services.
- Relevant information's are uploaded on college website regularly.

5.2 Efforts made by the institution for tracking the progression

- Constant monitoring of the student activism and feedback.
- Periodical class tests are conducted by the concerned teachers.

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
2374	--	--	--

(b) No. of students outside the state

(c) No. of international students

Men

No	%

Women

No	%

5.4

Last Year 2014						This Year 2015					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
2140	-	21	9	01	2170	2087	-	3	9	1	2099

De

- IQAC conducts coaching for competitive examinations- both provisional level and national level.
- P.G University Entrance coaching to pass out graduates.

No. of students beneficiaries

5.5 No. of students qualified in these examinations

NET SET/SLET GATE CAT
 IAS/IPS etc State PSC UPSC Others

5.6 Details of student counselling and career guidance

- Counselling services provided to students about scope and significance of various academic and professional courses.
- Knowledge about fellowships/scholarships disseminated to interested students.

No. of students benefited

120

5.7 Details of campus placement

On campus			Off Campus
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
5	200	23	

5.8 Details of gender sensitization programmes

- Seminars, debates, symposia conducted on gender equality.
- Community visits focussing on disseminating information about rights, equality, justice, liberty of women.
- Conduct of talk organized by the Legal Services Clinic on the theme “**Assisting Marginalized through Legal Aid**”.
- Establishment of Women Development Cell.

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level

7

National level

1

International level

No. of students participated in cultural event

State/ University level

National level

International level

5.9.2 No. of medals /awards won by students in Sports, Games and other eventssports:

State/ University level

National level

International level

Cultural: State/ University level National level International level

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	104	Rs 1,94,000.00
Financial support from government	34	Amount was credited directly into student accounts by the Social Welfare Department J&K
Financial support from other sources	20	Amount was credited directly into student accounts by the Department of Science and Technology Bemina, Srinagar
Number of students who received International/ National recognitions	Nil	Nil

5.11 Student organised / initiatives

Fairs: State/ University level National level International

Exhibition: State/ University level National level International level

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed:

- Lack of playground for outdoor games.
- Lack of ambulance/ light vehicle in the college.

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

<p>Vision Transform the less privileged rural women into a Potential Human resource compatible to changing global socio-economic milieu through effective learning, teaching & extension.</p> <p>Mission</p>

6.2 Does the Institution has a management Information System: No

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

Senior faculty do participate/ cooperate with the affiliating university in the process of curriculum design and development to meet global market requirements.

6.3.2 Teaching and Learning

- Multimedia tools used in classroom teaching.
- Language lab for humanities.
- Vocation based teaching at boutique technology centre.

6.3.3 Examination and Evaluation

Examination and evaluation affair lies within the jurisdiction of the affiliating university.

6.3.4 Research and Development

The faculty of the college is independently pursuing research in the state universities and national institutions.

6.3.5 Library, ICT and physical infrastructure / instrumentation

- Computerization/ networking of the library.
- E-resource development
- The central library is housed in a well-equipped, spacious, three-storied building.

6.3.6 Human Resource Management

The institution facilitates placement in coordination under the UDDAN, besides consultancy services on the campus.

6.3.7 Faculty and Staff Recruitment

Recruitments are made by the Govt. nominated agencies as the college is not autonomous.

6.3.8 Industry Interaction / Collaboration

Boutique technology centre has been established in the college during current session where in the trainee students are exposed to textile marketing of their end products.

6.3.9 Admission of Students

- Prior counselling before admissions.
- Flexibility in switching over to different subjects/streams.

6.4 Welfare schemes for

Teaching	<ul style="list-style-type: none"> • Medical reimbursement • Medical Allowance • Group insurance with ICIC
Non teaching	<ul style="list-style-type: none"> • Medical reimbursement • Medical Allowance • Group insurance with ICIC
Students	

6.5 Total corpus fund generated

6.6 Whether annual financial audit has been done Yes No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	---	YES	IQAC
Administrative	Yes	Accounts General/ Deptt of Hr Education	---	---

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes Yes No

For PG Programmes Yes No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

- Annual examination pattern is replaced by semester system w.e.f. current session.
- Photo copy of evaluated Answer scripts provided to students on demand.
- Rechecking/re-evaluation of answer scripts after declaration of results.

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

03 colleges of the state have been awarded autonomy by the state and affiliating university.

6.11 Activities and support from the Alumni Association

Regular feedback from the alumni obtained through regular interactions with them.

6.12 Activities and support from the Parent – Teacher Association

Periodical/Annual parents' meet convened regularly.

6.13 Development programmes for support staff

Three weeks computer literacy program was organized for support staff by the department of Computer Applications.

6.14 Initiatives taken by the institution to make the campus eco-friendly

- Creation of eco task force.
- Establishment of ECO park.
- Zero tolerance policy towards the use of polythene.
- Environmental Science as a subject compulsory in B.G 2nd year.

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

- Upgradation of Browsing centre with 43 terminals
- Digitization of college library
- Smart class room
- Installation of Multimedia board in some labs.
- Establishment of Boutique centre within college.
- Adoption of a school of the locality.
- Computer course to the students of adjoining Girls Higher Secondary.
- Preparation of Study material by the teaching staff of the college.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

Please refer to item No 2.15 of this AQAR

PLAN OF ACTION	ACHIEVEMENTS
<p>1. Placement of 150 graduates in corporate sector through UDDAN</p> <p>2. Training of 200 rural girls in computer based skills.</p> <p>3. Enhancement of pass percentage in University examinations to 85% of the students appearing in the examinations</p> <p>4. Coaching of 200 aspirants in civil services/ competitive examinations.</p> <p>5. Scholarships/financial assistance to 200 enrolled students during the session.</p> <p>6. Bring down the cases of harassment and ragging to zero percent.</p> <p>7. Arrangement of curriculum specific study material for all undergraduate classes.</p> <p>8. Organization of subject -specific study tours.</p> <p>9. Participation in sports events: Intra- College and Inter- College.</p> <p>10. Participation of teachers in various capacity building programmes.</p> <p>11. Conduct of three National/ State Level seminars in the institution.</p>	<p>1. Placement of 23 students in various corporate sectors through UDDAN.</p> <p>2. Eighty five students from the college and adjoining educational institutions given training in computer basics.</p> <p>3. Results of the university examinations yet to be declared.</p> <p>4. Three weeks coaching to 100 NaibTehsildar aspirants conducted.</p> <p>5. 124 students belonging to financially marginalized families were given scholarships both sponsored and from within the institution.</p> <p>6. The target was successfully achieved. No complaints of harassment received during the session by the college Grievance redressal cell.</p> <p>7. Study material prepared for various subjects. The same will be available on college website very soon.</p> <p>8. Subject tours were conducted in subjects like zoology, botany, psychology and history.</p> <p>9. College organized intra-mural tournaments in volley ball, table tennis, kho-kho, badminton and cricket. Moreover the college participated in inter college volley ball and table tennis tournaments. One of the students was selected for inter-university volley ball tournament representing KU.</p> <p>10. Five teachers of the institution participated in various capacity building programs viz., general orientation courses, refresher courses and capacity building workshops.</p> <p>11. A national Urdu seminar was organized in the institution on 28.11.2015.NCPUL New Delhi provided financial support for this seminar.</p>

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

Annexure II

7.4 Contribution to environmental awareness / protection

- Eco task force successfully made the campus polythene-free.
- Community cleanliness ambassadorial assignments under Swachh Bharat Abhiyan

7.5 Whether environmental audit was conducted? Yes No

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

8.Plans of institution for next year

- Construction of Laboratory Block, proposal for which has been submitted to Higher Education Department for approval.
- Proposal for the introduction of Home Science, I.T., Sociology, Electronics, Islamic Studies, and Statistics shall be submitted to Higher Education Department for approval.
- Work on construction of Auditorium shall be revisited and pursued.

Annexure I

Academic Calendar 2015-2016

S.No	Plan of Action	Action Taken Report
01	Admission process	A
02	Commencement of classwork	A
03	First General staff meeting	A
04	One week aids awareness programme	A
05	Seminar on RTI	A
06	Legal awareness programme “Women and Child; Care and protection”	A
07	Empowerment of women, Islamic perspective	A
08	Annual Road Race	A
09	Annual Cycle Race	NA
10	Seminar on disability pattern perspective and new direction	A

11	Symposium on topic save the girl child	A
12	Swine flew awareness camp	A
13	International women's day	A
14	Group Tournament	A
15	World Environment Week Celebrations	A
16	Plantation drive	A
17	Intercollege volley ball tournament	A
18	Excursion	A
19	Intercollege football tournament	A
20	Intercollege badminton tournament	A
21	Intercollege table tennis tournament	A
22	Inter college cricket tournament	A
23	Training girls from economically weak background in cutting & tailoring, sozni and tilla work to make them economically independent	A
24	Practical sessional	A
25	Student participation at national level in sports	A
26	Inter-college debating competition	
27	Scholarships/financial assistance to deserving enrolled students during the session	A
28	Staff meeting for review of functioning of committees	A

A=Accomplished; NA=Not-accomplished

Annexure II

BEST PRACTICES

(Practice I)

TITLE OF THE PRACTICE: Parents-Students-Administration Triangular Meet

GOAL: The goal of the practice was to increase the rapport between parents and the institutional administration. That would enable parents, students and the college administration to strive for the accomplishment of institutional objectives in unison.

CONTEXT: Since students come from various socio-economic and educational backgrounds harbouring different aspirations it was necessary to bring together two important stakeholders for getting socialized with the institutional goals and work for achievement thereof.

THE PRACTICE: The practice was primarily an inter-personal meet with parents of the enrolled students. It was intended to understand the diverse social, economic and educational backgrounds of the students and to acquaint them with the institutional vision, mission and the college milieu. It was intended to buttress an emotional bond between the college and parents. The institution was enabled to a good extent in ascertaining the expectations of the parents from the institution and the students' aspirations. The college administration consequently incorporated certain changes in its rules and regulations. It was besides helpful in boosting the infrastructural facilities and widening student support services. The college administration also took the opportunity to ascertain the main reasons that promote the number of drop out case in the college and sought suggestions from the parents to bring down these incidences. After listening to the pleas of many destitute parents, the college administration promised of all possible financial assistance to the students from very poor backgrounds.

EVIDENCE OF SUCCESS: The parents are in regular touch with the administration vis a vis the concerns of their wards. The student behaviour has been streamlined. They have also been acquainted with code of conduct of the institution. The instances of deviant behaviour have been significantly reduced.

(Practice 2)

TITLE OF THE PRACTICE: Imbibe writing skills amongst the students

GOAL: To inculcate science and non-science essay writing skills in the students. Enable the students to express their ideas by writing pieces in magazines, newspapers, journals, etc.

CONTEXT: Generally students are shy and have low confidence level particularly in their writing skills. However, a little bit of initiation, encouragement and training gives them the confidence in honing their skills of writing and they start to produce excellent, well-appreciated write ups.

THE PRACTICE: The students were invited and encouraged, through notices and class room announcements to come forth for participating in on-spot essay/writing competitions and the best essays were published in the college magazine as a mark of appreciation.

EVIDENCES OF SUCCESS: The number of students coming up with their articles/write-ups for the college magazine has increased and the quality of the write-ups is also showing improvement.

PROBLEMS ENCOUNTERED:

- A number of parents do not cooperate in this endeavour.
- Many a students do not attend the institution regularly

RESOURCES REQUIRED:

- Shortage of permanent faculty

Name _____

Name _____

Signature of the Coordinator, IQAC

Signature of the Chairperson, IQAC

_____***_____